



# Agenda

## **Lower Athabasca**

### **Regional Advisory Council – Meeting #2**

**Location:**

Quality Hotel and Conference Centre  
 424 Gregoire Drive  
 Fort McMurray, AB  
 T9H 3R2

**Date:**

Wednesday and Thursday – March 4-5, 2009

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**Meeting Objectives:**

1. Finalize RAC Team Charter.
2. Ensure that RAC members understand the LARP project process.
3. Develop Strategies for LARP that will inform creation of objectives and goals.

<b>DAY 1 – LARP: BUILDING THE FOUNDATION</b>		
<b>Time:</b>	<b>Item:</b>	<b>Who:</b>
8:00 – 9:00	Breakfast	All
9:00 – 9:15	Call to Order <ul style="list-style-type: none"> <li>• Approval of Meeting Minutes</li> </ul>	Heather Kennedy, RAC Chair
9:15 – 9:25	Acceptance of Agenda	Heather Kennedy, RAC Chair
9:25 – 9:35	RAC Communication <ul style="list-style-type: none"> <li>• Correspondence to and from RAC</li> <li>• Media, Special Interest Groups and the Public</li> </ul>	Heather Kennedy, RAC Chair
9:35 – 10:00	RAC Binders <ul style="list-style-type: none"> <li>• Binder 1 – Government Reports and Policies (Provided)</li> </ul>	Simon O’Byrne, RPT



	<ul style="list-style-type: none"> <li>• Binder 2 – RAC Procedures and Logistics (Provided)</li> <li>• Binder 3 – Existing Maps and Summaries of Relevant Government Initiatives, Reports, Studies and Issues that have been Identified by RPT (March)</li> <li>• Discussion of what RAC needs in Binders</li> </ul>	
10:00 – 10:10	Glossary of Terms	Simon O’Byrne, RPT
10:10 – 10:25	Coffee Break	All
10:25 – 10:45	RAC Team Charter - Finalization	David Oman, Convergence Consulting Ltd.
10:45 – 11:45	<p>Planning 101</p> <ul style="list-style-type: none"> <li>• Clarification of planning terminology (e.g. what is a strategy versus an objective, etc.)</li> <li>• Discussion of both a typical planning process and the specific process for LARP</li> </ul>	James Scott, RPT
11:45 – 12:30	Profile of the Lower Athabasca Region Publication	Simon O’Byrne, RPT
12:30 – 1:00	Lunch	All
1:00 – 3:00	<p>LARP Project Process</p> <ul style="list-style-type: none"> <li>• Overview of the LARP Process Flowchart</li> </ul>	Simon O’Byrne and Jonathan Mackay, RPT



	<ul style="list-style-type: none"> <li>• Overview of the LARP Consultation</li> <li>• LARP Project Charter</li> <li>• LARP Draft Table of Contents             <ul style="list-style-type: none"> <li>○ Timelines for completion of each section</li> </ul> </li> </ul>	
3:00 – 3:15	Coffee Break	All
3:15 – 5:00	<p>Discussion of LARP</p> <ul style="list-style-type: none"> <li>• Overview of Land-Use Framework (LUF)             <ul style="list-style-type: none"> <li>○ Vision and Strategies</li> </ul> </li> <li>• Issue Identification</li> <li>• Discussion of LARP Implementation from 2010 to 2060             <ul style="list-style-type: none"> <li>○ What does LARP need to accomplish for the plan to be beneficial and successful?</li> </ul> </li> </ul>	All
6:00 – 8:00	Optional RAC Team Dinner (Sawridge Inn & Conference Centre, 530 MacKenzie Boulevard)	All
<b>DAY 2 - LARP STRATEGIES WORKSHOP</b>		
Time:	Item:	Who:
7:45 – 8:30	Breakfast	All
8:30 – 9:00	<p>Recap of LARP Discussion</p> <ul style="list-style-type: none"> <li>• What did we hear on Wednesday?</li> <li>• What should we report back to RPT?</li> </ul>	Simon O'Byrne, RPT



9:00 – 9:30	<p>Group Discussion of How LUF Vision, Strategies and Principles Informs LARP Vision and Strategies from a Stewardship Perspective</p> <ul style="list-style-type: none"> <li>Recap of Planning 101 and its interrelationship with LARP Project Process</li> </ul>	All
9:30 – 9:40	Coffee Break	All
9:40 – 11:15	<p>Three Break-Out Groups (to be facilitated by Simon O’Byrne, Jonathan Mackay and James Scott)</p> <ul style="list-style-type: none"> <li>Review RPT Recommended Strategies</li> <li>Discuss how Strategies will inform objectives, policies, goals and measurable targets (e.g. thresholds)</li> <li>Each group to come up with Strategies</li> <li>Discuss and define Strategies</li> </ul>	All
11:15 – 12:00	<p>Reconvene</p> <ul style="list-style-type: none"> <li>Group discussion of Strategies</li> </ul>	All
12:00– 12:30	Lunch	All
12:30 – 1:15	<p>Summary</p> <ul style="list-style-type: none"> <li>Review how RAC Strategies will lead to creation of LARP objectives and goals (i.e. how it relates to the process chart)</li> </ul>	Simon O’Byrne, RPT
1:15 – 1:45	<p>Deliverables for April RAC Meeting</p> <ul style="list-style-type: none"> <li>RAC Member comments on Profile of the</li> </ul>	Simon O’Byrne, RPT





	Region <ul style="list-style-type: none"><li>• What does RAC need from RPT?</li><li>• What will RPT prepare for RAC's April meeting?</li></ul>	
1:45 – 2:00	Other <ul style="list-style-type: none"><li>• Discussion of location of next meeting and future meetings.</li></ul>	Heather Kennedy, RAC chair
2:00	Adjourn Meeting	All

